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“Healthy People in Healthy Communities”

**Central District Health Department
Board of Health Meeting
707 N. Armstrong Pl, Boise, ID 83704
Friday, March 16, 2018 ~ 8:30 a.m. to 12:00 p.m.**

Board Members

Betty Ann Nettleton, RN, Chair
Rep. Megan Blanksma, V-Chair
Comr. Elt Hasbrouck, Trustee
Comr. Laura Baker
Dr. Ted Epperly
Steve Scanlin
Dr. Jane Young, DNP

Staff

Russell A. Duke, District Director
Donna Mahan, Recorder
Bonnie Spencer
Rob Howarth
Kris Spain
Mike Reno

Board of Health Meeting Call to Order – Betty Ann Nettleton

Betty Ann Nettleton, Board Chair, called to order the Board of Health meeting at 8:36 a.m.

Board Minutes for February 9, 2018 – Betty Ann Nettleton

The February 9, 2018 Central District Health Department (CDHD) Board of Health minutes stand approved as presented.

Public Health Board Training – Donna Mahan

The foundation work was laid for the Governance in Action for Public Health training series.

FY 2018 Financial Reports – Bonnie Spencer

The FY 2018 Budget to Actual for February 2018 report reflects that we are 67% through the FY 2018 budget year. Total revenues are at 77% of the budget. Fees are at 76%; contracts are at 71%; and county contributions are at 99%. Total expenditures are at 61%. Personnel cost are at 65%. Operating costs are at 63%; and capital costs are at 9%. The FY 2018 Cash Balance Statement and Reserve Report at the end of February reflects a total cash balance of \$5,255,010; the reserve fund designations are \$2,913,824 with a cash balance of \$2,341,186.

FY 2019 Budget Guidance – Russ Duke

To be built into the proposed budget for fiscal year 2019, Russ recommended that the Board consider approving a 3% increase in county contribution and at least a 3% overall merit increase for staff.

Motion: Dr. Ted Epperly made a motion that a 3% increase in the county contribution and a staff 3% overall merit pay increase be included in the proposed FY 2019 budget; seconded by Commissioner Elt Hasbrouck; all in favor; motion carried.

Sewage Disposal Program Audit – Rob Howarth

Rob Howarth took a moment to recognize the outstanding job Mike Reno does in leading CDHD's land development program and mentoring his team. His leadership has led to exceptional results of the Department of Environmental Quality FY 2017 Sewage Disposal Program Audit—zero findings for both standard and complex permits.

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Break - Betty Ann Nettleton

Family Planning Waiver Resolution – Russ Duke

The updated Family Planning Waiver Resolution was reviewed by the Board. It will be presented at the annual Idaho Association of District Boards of Health (IADBH) business meeting in June.

Motion: Commissioner Elt Hasbrouck made a motion to approve Family Planning Waiver Resolution as presented; seconded by Dr. Jane Young; all in favor; motion carried.

Executive Council Update - Commissioner Elt Hasbrouck

Both Commissioners Hasbrouck and Russ provided the following updates on bills:

- HB 562 – Board of Trustee Bill: Fixed formula for 2 years plus will follow open meeting laws; full Senate to vote on Monday
- HB 1255 – Tobacco 21: Failed in State of Affairs Committee
- HB 448 – Breastfeeding Bill: Passed both the House and Senate; sent for governor's signature
- HB 563 – Family Planning Waiver: Plan First Idaho: Passed the House Health and Welfare Committee by an 8-3 vote; held on the floor; to be revised and presented next year
- HB 564 – Dual Waiver Bill: Sent back to committee
- SB 1311 – Direct Primary Care: Passed the House; held in Senate Health and Welfare
- SB 1341 – Child Protective Act (Foster Care): Public health districts to be responsible for citizen review panel; currently being voted on by full House

SB 1311 and SB 1341 - Russ Duke

As stated SB 1311, a direct primary care pilot program did not have a hearing in the Senate. SB 1341, a revision to the Child Protective Act, includes a citizen review panel that will be established by each of the public health districts to evaluate and provide recommendations for improving the child protection system within their respective health district. Russ will provide an update on the bill at the April meeting.


District Director's Report - Russ Duke

Russ' updates are as follows:

- Remodel Update: Our remodel project with Pivot North continues to go well. We are on target to start the remodel in September.
- Budget Hearing: This year's budget hearing will be held on May 18 in Boise County at the Boise Basin Senior Center, starting at 10 a.m.
- Russ' Annual Review: Russ' annual review will be completed at the April Board Meeting.
- Board Conferences: The IADBH Conference will be held June 13-14 in Caldwell, Idaho hosted by Southwest District, and the NALBOH Conference will be held August 8-10 in Raleigh, North Carolina.

Adjournment – Betty Ann Nettleton

No further business was brought before the Board; meeting adjourned at 11:12 a.m.


Betty Ann Nettleton
Board Chair

Attest: 

Russell A. Duke, District Director
Secretary to the Board

Board Minutes approved on 4/13/18