



MAIN OFFICE • 707 N. ARMSTRONG PL. • BOISE, ID 83704-0825
PHONE (208) 375-5211 • FAX (208) 327-8500 • cdhd.idaho.gov

“Healthy People in Healthy Communities”

**Central District Health Department
Budget Hearing and Board of Health Meeting
at Central District Health Department, 707 N. Armstrong Place, Boise, ID
Friday, May 19, 2017 ~ 10:00 a.m. to 2:00 p.m.**

Board Members

Steven F. Scanlin, JD, Chair
Betty Ann Nettleton, RN
Rep. Megan Blanksma

Dr. Ted Epperly, MD, V-Chair
Dr. Jane Young, DNP

Comr. Elt Hasbrouck, Trustee
Comr. Laura Baker (Absent)

Guest

Comr. Dave Case

Staff

Russell A. Duke, District Director
Rob Howarth
Michele Hanrahan
Sarah Correll

Donna Mahan, Recorder
Kris Spain
Jerry Davis

Bonnie Spencer
Angela Spain
Alexis Pickering

Budget Hearing – Commissioner Dave Case

Ada County Commissioner Dave Case called the Budget Hearing to order at 10:00 a.m. and roll call for the other committee members: Megan Blanksma, proxy for Elmore County; and Commissioner Elt Hasbrouck, proxy for Valley County.

Discussion: Elmore County had no remarks; Valley County is in support of budget as presented; and Ada County does not support the 3% increase for the FY 2018 budget.

Commissioner Case asked for motion to approve the proposed Central District Health Department (CDHD) FY 2018 budget as presented to our four County Boards of Commissioners.

Motion: Commissioner Elt Hasbrouck made the motion to approve the proposed CDHD FY 2018 budget as presented; seconded by Megan Blanksma; no further discussion; motion carried with Elmore County Proxy Representative, Megan Blanksma, voting yes along with Valley County Proxy Representative, Commissioner Elt Hasbrouck. Commissioner Dave Case, Ada County Chair, voted no. Motion carried.

Adjourn Meeting – Commissioner Dave Case

Commissioner Case adjourned the Budget Hearing.

Call Board of Health Meeting to Order – Steve Scanlin

Steve Scanlin, Board Chair, called Board of Health meeting to order at 10:15 a.m.

SERVING ADA, BOISE, ELMORE AND VALLEY COUNTIES

Ada / Boise County Office
707 N. Armstrong Place • Boise, ID 83704
Phone: (208) 375-5211 • Fax: (208) 327-8500

Elmore County Office
520 E. 8th Street North • Mountain Home, ID 83647
Phone: (208) 587-4407 • Fax: (208) 587-3521

Valley County Office
703 1st Street • McCall, ID 83638
Phone: (208) 634-7194 • Fax: (208) 634-2174

Board of Health Minutes for April 14, 2017 – Steve Scanlin

The April 14, 2017 CDHD Board of Health minutes stand approved as presented.

FY 2017 Financial Report – Bonnie Spencer

The FY 2017 Budget to Actual for April 2017 report reflects that we are 83% through the FY 2017 budget year. Total revenues are at 88% of the budget. Fees are at 93%; contracts are at 87%; and county contributions are at 97%. Total expenditures are at 79%. Personnel cost is at 80%. Operating cost is at 75%; and capital cost is at 47%. The FY 2017 Cash Balance Statement and Reserve Report at the end of March reflects a total cash balance of \$3,589,986; the reserve fund designation is \$2,325,983 with a cash balance of \$1,264,003.

FY 2018 Fees – Bonnie Spencer

For Board discussion and approval, Bonnie presented the FY 2018 fee schedules for both environmental health and clinical services.

Motion: Dr. Ted Epperly made a motion to approve the FY 2018 fees as presented; seconded by Dr. Jane Young; no further discussion; motion carried.

Update on Communicable Disease Trends – Rob Howarth

Per the Board's request, Rob provided an update on the communicable disease trends from 2010-2016 in Idaho, focusing on respiratory illness, STDs, and GI illness.

Trustee Report – Commissioner Elt Hasbrouck

Commissioner Hasbrouck updated the Board regarding the last two Trustee meetings, requesting guidance for the Trustee discussion in June regarding the state general fund appropriation formula.

Break (Working Lunch) – Steve Scanlin

IADBH Resolutions and Proxies – Russell Duke

Each Board Member not attending the conference submitted a signed proxy form for the four resolutions listed below in preparation for the 2017 Idaho Association of District Boards of Health (IADBH) annual meeting.

- Resolution to Support a Tobacco Tax Increase in Idaho
- Resolution to Oppose the Use of Recreational Marijuana in Idaho
- Resolution to Prevent Opioid Drug Overdose Through Prescriber Education
- Resolution to Prevent Excessive Alcohol Use

Director's Report – Russell Duke

After careful consideration and discussion involving all interested CDHD staff, we are ready to have Tim Miller of CTA finalize the conceptual drawings for the Armstrong office remodel. The project will go out for bid after the floor plans are finalized.

Executive Session – Steve Scanlin

Steve Scanlin requested a motion to go into executive session.

Motion: Megan Blanksma made a motion to go into executive session under Idaho Statute 74-206 (b) to discuss personnel matters; seconded by Commissioner Elt Hasbrouck; confirmed by roll call: Blanksma, Hasbrouck, Epperly, Young, Scanlin, and Nettleton.

Motion: Megan Blanksma made a motion to come out of executive session; seconded by Dr. Jane Young; confirmed by roll call: Nettleton, Blanksma, Hasbrouck, Epperly, Young, and Scanlin.

Steve called for a motion.

Motion: Dr. Ted Epperly made a motion to approve a 5% raise for Russ Duke, District Director, beginning at the start of FY 2018. Seconded by Commissioner Elt Hasbrouck; no further discussion; motion carried.

Board Election – Steve Scanlin

Board elections for chair, vice-chair, and trustee took place as follows for a two-year term:

Motion: Megan Blanksma by motion nominated Betty Ann Nettleton to serve as chair. Seconded by Commissioner Elt Hasbrouck; no further discussion; motion carried.

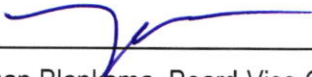
Motion: Dr. Jane Young by motion nominated Megan Blanksma to serve as vice chair. Seconded by Commissioner Elt Hasbrouck; no further discussion; motion carried.

Motion: Megan Blanksma by motion nominated Commissioner Elt Hasbrouck to serve as trustee. Seconded by Dr. Jane Young; no further discussion; motion carried.

Adjournment – Steve Scanlin

No further business was brought before the Board; meeting adjourned at 1:11 p.m.

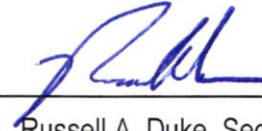
Respectfully submitted:



Megan Blanksma, Board Vice Chair, Acting Chair

8/18/17

Date



Russell A. Duke, Secretary